

SECOND SCHEDULE

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| 1. Name of the Post (s) | - Sr. System Officer |
| 2. No. of Post (s) | - 1(one) for the High Court |
| 3. Classification | - Group –B Gazetted. |
| 4. Grade & Scale | - Rs.9,570-30,000/- -(P.B.-3),G.P.- Rs.3,500/- |
| 5. Job description | - To assist the High Court in Information and Communication Technology(ICT) system administration and management and also Controlling / performing of the Technical Works /System of eCourts with other documentation works in the respective establishment and also the works from time to time as assigned by Central Project Coordinator (CPC), High Court of Tripura, Agartala. |
| 6. Method of recruitments whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods. | - By promotion from Systems Officer having minimum 3 years of working experience, failure of which by direct recruitment. |
| 7. Age limit for direct recruitment | - 22 to 40 years on the date of Advertisement. Upper age limit is relaxable by 5 years in case of Govt. Servent and in case of ST/SC candidates. |
| 8. Educational and other qualification required for direct recruitment. | -M.E/ M.Tech or B.E/ B. Tech/ MCA in Computer Science/ Engineering/ Information Technology/Electronics & Telecommunication with 2 years of working experience. |
| 9. Whether age and educational qualifications prescribed for the direct recruitment will apply in case of promotes. | - Not applicable. |
| 10. Whether Selection post or Non Selection post. | - Not applicable |
| 11. Period of probation | - 2 years |

12. In case recruitment by promotion/
deputation/ transfer, grade from which
Promotion/ deputation/ transfer is to be
made. - Not applicable
13. If a D.P.C exists, what are its
compositions. - Not applicable.
14. Circumstances in which T.P.S.C is to be
consulted in making recruitment - Not applicable.

SECOND SCHEDULE

(B)

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| 1. Name of the Post (s) | - System Officer |
| 2. No. of Post (s) | - 4(four) (01 for High Court and 03 for District Courts) plus additional post (s) as and when created. |
| 3. Classification | - Group-B Non Gazetted. |
| 4. Grade & Scale | - Rs.9,570-30,000/---(P.B-3), G.P.- Rs.2,600/- |
| 5. Job description | - Controlling / performing of the Technical Works /System of eCourts with other documentation works in the respective establishment and also the works from time to time as assigned by Central Project Coordinator (CPC), High Court of Tripura, Agartala. |
| 6. Method of recruitments whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods. | - Presently there are 4(four) Systems officers and they were recruited on contractual basis as per the guidelines laid down in the National Policy & Action Plan for implementation of ICT in the Indian Judiciary as prepared by the E-Committee, Supreme Court of India, New Delhi (1 st August, 2005) for a period of 2(two) years through selection test and the officers are continuing in the service after a period of 2(two) years till the end of the project on 31-03-2014. The guidelines also talks about absorbing the engaged officers permanently in the establishment as of necessity. The officers presently engaged are required to be absorbed permanently since the E-Court Mission Mode Project is expanding and there is need of technical manpower to act as troubleshooters for various technical issues. |

The guideline also says that " The technical manpower so created will be absorbed in the regular cadre of the courts for which the concerned State Governments, in consultation with the High Courts, should make appropriate provisions".

Any fresh recruitment of System Officer other than the 4(four) System Officer in service will be by direct recruitment.

7. Age limit for direct recruitment - 21 to 40 years on the date of Advertisement. Upper age limit is relaxable by 5 years in case of Govt. Servent and in case of ST/SC candidates.
8. Educational and other qualification required for direct recruitment. -Essentials:
i) Bachelor's Degree of Engineering/ Technology (B.E./ B. Tech.)/ in Computer Science/ Information and Communication Technology / Electronics & Telecommunication or MCA.
ii) At least 2 years of working experience .
9. Whether age and educational qualifications prescribed for the direct recruitment will apply in case of promotes. - Not applicable.
10. Whether Selection post or Non Selection post. - Not applicable
11. Period of probation - 2 years
12. In case recruitment by promotion/ deputation/ transfer, grade from which Promotion/ deputation/ transfer is to be made. - Not applicable
13. If a D.P.C exists, what are its compositions. - Not applicable.
14. Circumstances in which T.P.S.C is to be consulted in making recruitment - Not applicable.

SECOND SCHEDULE

(C)

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| 1. Name of the Post (s) | - System Assistant |
| 2. No. of Post (s) | - 8(eight) (02 for High Court and 06 for District Courts) plus additional post (s) as and when created. |
| 3. Classification | - Group - C |
| 4. Grade & Scale | - Rs.5,300 - 24,000/-(P.B.-2),G.P.-Rs.1,800/- |
| 5. Job description | - To assist the Sr. System Officer and the Systems Officer in Controlling / performing of the Technical Works /System of eCourts with other documentation works in the respective establishment and also the works from time to time as assigned by Central Project Coordinator (CPC), High Court of Tripura, Agartala. |
| 6. Method of recruitments whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods. | - Presently there is 1(one) System Assistant in High Court and he was recruited on contractual basis as per the guidelines laid down in the National Policy & Action Plan for implementation of ICT in the Indian Judiciary as prepared by the E-Committee, Supreme Court of India, New Delhi (1 st August, 2005) for a period of 2(two) years through selection test and he is continued in the service after the period of 2(two) years till the end of the project on 31-03-2014. The guidelines also talks about absorbing the engaged Systems Assistants permanently in the establishment as of necessity. The Systems Assistant presently engaged is required to be absorbed permanently since the E-Court Mission Mode Project is expanding and there is need of technical manpower to act as troubleshooters for various technical issues. |

The guideline also says that " The technical manpower so created will be absorbed in the regular cadre of the courts for which the concerned State Governments, in consultation with the High Courts, should make appropriate provisions".

Any fresh recruitment of System Assistant other than the 1(one) System Assistant mentioned above will be by direct recruitment.

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| 7. Age limit for direct recruitment | - 21 to 40 years on the date of Advertisement. Upper age limit is relaxable by 5 years in case of Govt. Servant and in case of ST/SC candidates. |
| 8. Educational and other qualification required for direct recruitment. | - <u>Essentials:</u>
i) Graduate in any discipline.
ii) Govt. Recognized Diploma in ITI or equivalent in Hardware & Networking.
iii) At least 1 year of working experience . |
| 9. Whether age and educational qualifications prescribed for the direct recruitment will apply in case of promotes. | --Not Applicable |
| 10. Whether Selection post or Non Selection post. | --Not applicable |
| 11. Period of probation | --2 years |
| 12. In case recruitment by promotion/ deputation/ transfer, grade from which Promotion/ deputation/ transfer is to be made. | --Not applicable |
| 13. If a D.P.C exists, what are its compositions. | --Not applicable. |
| 14. Circumstances in which T.P.S.C is to be consulted in making recruitment | --Not applicable. |